

Brighton and Hove Camera Club
Minutes of Committee Meeting
29 August 2012
Dave Gerrard's Place

Members Present

| | |
|---------------------------|------------------------------|
| David Gerrard (President) | Tony Bowall (Vice President) |
| John Francis (Treasurer) | Tony Crowther (Secretary) |
| Colleen Slater | Jerry Webb |
| Paul Stillman | Claude Lester |
| Norman Atkinson | |

1 Welcome and apologies for absence

Apologies were received from Ant Hunt.

2 Actions from previous meeting

Job Descriptions – David Gerrard confirmed he had received the job description for the Summer Programme Organiser post and had returned it for minor editing. The updated version was awaited. Tony Bowall apologised that, due to personal reasons, he was unable to present the job description for the Distinctions group convenor at the moment. A job description was also awaited from Audrey Marshall regarding the Entry Group Organiser.

(LJ)
TB
(AM)

Early leaving notice – Jerry Webb confirmed this had been produced and was ready for use at the first meeting of the next season.

Archive update – David Gerrard confirmed he had recirculated Colin Miller's discussion paper. Tony Crowther reported that Colin was unhappy about the committee acting as judge and only selecting images from those gaining Gold in the competitions. The committee agreed that Colin and Steve Boyle should be encouraged to complete the selection of images from the 2011/2012 season. The committee also agreed that the "new" procedure should be applied from the 2012/2013 season. Claude agreed to organise the collection of images from the competition team and to schedule an appropriate number of meetings for the committee to make the selection.

CL

Mount-cutting equipment – David Gerrard reported that he had now purchased the mount-cutting equipment which would be available for the commencement of the new season.

Summer Programme Images – Tony Crowther informed the committee that John Hazard had arranged a means whereby images could be uploaded to the club website using the competition entry area. A letter had been sent to all members asking them to upload their images if they had participated in the Summer Programme.

Briefing document for judges – Ant Hunt was not present at the meeting and therefore there was no reporting of the current state of this matter.

AH

Attendance figures – David Gerrard suggested further analysis of the figures was unnecessary.

3 Treasurer's Report

John Francis presented the final audited accounts for the 2011/2012 season. These were accepted by the committee for presenting to the members at the next AGM.

John also distributed an updated Budget forecast for the 2012/2013 season. Jerry Webb queried the fees and expenses allocated to individual speakers and John agreed to provide a breakdown at the next meeting.

JF

4 2012/2013 Programme

The new season's programme had been published and sent to all 2011/2012 season members. The committee acknowledged that it was complete, including all judges, and congratulated Jerry Webb and his team for their work. However, Colleen Slater noticed the omission of a macro workshop she had agreed to take. The intended date for this was unclear and Paul Stillman said he would confirm this so the room could be booked and members could be advised of the workshop through the website.

PS

5 Preparation for the 2012/2013 Season

Claude Lester advised that she needed access to the Methodist Hall prior to the start of the season to check the state of supplies. Claude promised to contact David Gerrard with dates and times that she would be available.

CL

It was reported that Wayne Grundy was looking after the club's projector. Jerry Webb volunteered to contact Wayne to arrange its return and to ask him to confirm its satisfactory operation. John Hazard was to be asked to ensure we had a spare bulb available and order one if necessary.

JW

The committee was asked to be at the Methodist Hall at 7.00 pm on the first evening (September 18) to meet and welcome both new and returning members. They were asked to bring their badges from last year. Norman Atkinson agreed to have available blank application forms. Paul Stillman advised the committee that he was unable to attend on the first evening and left the PA equipment with David, who agreed to bring it to the first meeting.

Committee

David expressed his concern that the Mystery Portraits project would not have an opportunity to be shown at the club and it was decided that, if the showing of the Summer Programme images was successful, the same method would be adopted for the collection of the portraits which would then be displayed at the end of the meeting on January 8, 2013.

6 Committee Meeting Dates 2012/2013

The following dates were provisionally agreed as dates of committee meetings for the new season,

November 28, 2012

February 13, 2013

April 17, 2013

7 AOB

The matter was raised of whether a sticker for the new "Credit" award was required. David Gerrard agreed to contact Ant Hunt and the competition team to decide this issue and ensure it is available at an appropriate time, if so.

DG

Date of next meeting 7.30 on Wednesday, 28 November 2012 at Dave Gerrard's place.