

Brighton and Hove Camera Club
Minutes of Committee Meeting
13 February 2013
Dave Gerrard's Place

Members Present

David Gerrard (President)	Tony Bowall (Vice President)
Tony Crowther (Secretary)	Jerry Webb
Claude Lester	Paul Stillman
Norman Atkinson	

1 Welcome and apologies for absence

Apologies were received from John Francis, Colleen Slater and Ant Hunt.

2 Actions from previous meeting

Job Descriptions – Tony Bowall submitted a revised version of the Distinctions Advisor job description and Tony Crowther confirmed no other new job descriptions had been received. Tony Crowther advised the submitted job descriptions had been edited to give some consistency and the Committee agreed that they should be confirmed as correct and reasonable by the current Officials and then uploaded to the club website.

TC

Archive update – Claude Lester confirmed there had been no action taken but had discussed with the Competitions Team the problems associated with the selection of images for a long-list. It was clear that print and projected competitions entailed different issues. It was felt that it would be easier to make judgements from an assessment of digital images than from prints and although digital images were captured during competitions, there was no simple way of linking these either to the photographer or to the award given. The Committee queried the viability of asking members submitting images to print competitions to also upload a digital version to the competitions website. Claude agreed to discuss this with the Competitions Team.

CL

The Committee felt it would be useful if a member of either the Competition Team or the Projection Team attended the next Committee meeting and the Secretary agreed to invite them to send a representative. Further, Claude agreed to have a prior meeting with the teams to clarify issues.

TC
CL

3 Treasurer's Report

John Francis was unable to attend the meeting but sent a short statement that was read to the meeting by the Secretary. John suggested there was little to report; the bank balance stood at £10,893.33 but there were significant outgoing commitments including the remaining room rental for the season to pay and speakers' fees. He said he had not been notified of the need for any items of expenditure but did say he knew that John Hazard was still considering whether we needed a new camera.

4 2012/2013 Officials

Tony Crowther pointed out that the formal list of Officials used terminology that was different from that used in the collection of job descriptions. There was a need to harmonise these titles throughout the club's documentation. This was discussed and the following decisions were made,

President	No change
Vice President	No change
Life Vice Presidents	No change
Treasurer	No change
Secretary	No change
Committee Members	No change
Front of House	Front of House Team
Distinctions Advisors	Distinctions Advisers
New Members' Group Convenors	Entry Group Conveners
Membership Secretary	No change
Competitions Convenors	Competitions Team
Website	Website Team
Publicity	Publicity Team
Exhibitions Convenor	Exhibitions Team
Winter Programme Convenor	Programme Secretary
Summer Programme Convenor	Summer Programme Secretary
Projection	Projection Team
Workshops Convenor	Workshops Convener
Archive	Archivist

TC

The Secretary agreed to make these changes in the present documentation and ensure the website was adjusted to reflect these titles.

5 Job Descriptions document

Tony Crowther had compiled a single document with all the submitted job descriptions and had attempted to rewrite them in a similar manner. This now

needed to be updated with the new Distinction Advisor document and to be modified to reflect the changes agreed in Item 4, above. TC

Tony Crowther agreed to distribute the revised document to all officials and, once they had confirmed them satisfactory, ensure the final version was placed on the club website. TC

6 Expiring tenure of current Committee members

Tony Crowther had prepared a document to be sent to all club members explaining the need for nominations to key Committee posts and indicating the time-scale for this. The document was based on his understanding of the situation regarding current members wishing to stand down. Discussion followed and it was clear the document needed redrafting. Dave Gerrard and Tony Crowther agreed to produce a new version, seek agreement from the remaining Committee members by e-mail and distribute to the membership in a timely manner that would allow members to submit Nomination Forms by the closing date, April 9, 2013. TC/DG

7 Brighton & Hove Arts Council Exhibition

David Gerrard explained that Brighton & Hove Arts Council (BHAC) had offered the club space at an exhibition they were holding at the Friends Meeting House in Central Brighton from April 17 – 20. It would not be a themed exhibition.

Several key club members, including the Exhibitions Team members, were on a club trip to Paris at that time so Tony Bowall had agreed to act as the organiser of this event and he advised the Committee that he was visiting the venue on the following Friday. David pointed out that members would be able to put a maximum of 2 framed images into the show but could add other mounted prints to a browser. There was to be a charge of £5 for each framed image and £2 for each mounted image. Volunteers would be needed to man the show for the four days. Also publicity flyers would be required and Jerry Webb agreed to produce something appropriate. TB

Tony Bowall and Claude Lester agreed to share the organiser role and to make an announcement to the club at next weeks Tuesday meeting. JW TB/CL

8 Future options for the exhibition and sale of members' work

Paul Stillman outlined a meeting he attended, together with Tony Bowall, with Rob Dawson, a member of the Brighton & Hove Enterprise Team, regarding the support that may be available in respect of the setting-up of a gallery and workshop. It seemed the support would be most generous on smaller properties in the cheapest parts of Brighton and Hove. The funding would be short-term and the enterprise would need to become self-funding quite quickly. Management and staffing would have to be on a voluntary basis.

Jerry Webb was concerned that the club should not fund this and felt the idea unlikely to be a success, especially if located in one of the cheaper areas of the city. Paul, Tony Bowall and David Gerrard all confirmed the club's money would not be used for this endeavour.

Paul said the issues were quite complicated and he agreed to distribute

documentation that he had been sent by Rob Dawson.

PS

9 AOB

David Gerrard reported that the Dome exhibition, "Performance" had been considered a success by the Dome itself and the club had been invited to return with another show based tentatively on the theme "On the Edge". No date had been agreed. Paul Stillman said he felt a little disappointed with the show. In particular, he felt the exhibition had been very poorly lit, there was no reference to the club, there was no flyer produced despite the Dome saying they would produce promotional material. Paul also said that the pricing of the photographs was not obvious and suggested future shows should strive for a more uniform pricing. David felt the show lacked impact and that in future some prints should be produced at a larger scale to improve this. Claude Lester felt that as there had been a large monitor in the exhibition room a slide show could have been included. Jerry Webb confirmed that the club had sufficient images to offer this although having a specific theme to work to may reduce the number of images available. David said he would contact the Dome for a date for the new show.

DG

David announced that the Treasure Hunt had been dropped from the programme this year as it had proved impossible to find an organiser for it.

David informed the Committee that the club had agreed to lend the stock of picture frames to the Rotary Club for a "Silent Auction" they were running on June 7. They would be used to display art "postcards" produced by celebrities that would then be auctioned for charity. David suggested the loan was on the basis that club members could produce and submit some of the postcards. He also confirmed that Rotary would collect the frames from, and return them to, the store and further had agreed to repair or pay for any damage to them while in their possession.

David reported that following discussions with the Competitions Team the Projected Image competition of January 22 that had to be abandoned due to bad weather would not be rescheduled. Members would however, be permitted to resubmit those images to any future competition.

Date of next meeting 7.30 on Wednesday, 10 April 2013 at Dave Gerrard's place.