

**Brighton and Hove Camera Club**  
**Minutes of Committee Meeting**  
**9 June 2015**  
**Jo Teasdale's Place**

**Members Present**

Paul Stillman (President)	David Eastley (Vice President)
Tony Crowther (Secretary)	John Francis (Treasurer)
David Gerrard	Norman Atkinson
Jo Teasdale	Jerry Webb

**1 Welcome and apologies for absence**

Apologies were received from Maggi Tillotson. Jerry Webb had advised the committee of his anticipated late arrival and joined the discussion from item 5.

**2 Actions from previous meeting**

2013/2014 images for Archive

David Gerrard stated that the remaining item for the archive was still outstanding but that it would be no longer required

Summer programme planning

Jo Teasdale confirmed that the information regarding the Summer Programme had been communicated to members. David Eastley pointed out that although organisers of events had access to the e-mail addresses of those members who had signed on those members rarely had knowledge of the organiser's e-mail address. He suggested this should be included in the website information. Jo Teasdale agreed to contact all event organisers and ask them to ensure that all members of their groups had some contact information.

JT

Dome Exhibition

Paul Stillman reported that Maggi Tillotson had written to the Dome cancelling our interest for this autumn but hoping that we may use their spaces at some future time

Jubilee Library Exhibition

John Francis confirmed the window space at the Jubilee Library had been booked for 2<sup>nd</sup> till 22<sup>nd</sup> November. The committee felt it was important that a visit was made to ensure we anticipated all needs for the display of our work. Paul Stillman agreed to arrange this and proposed Tony Crowther, Jo Teasdale and Steve Boyle accompanied him

PS

Brighton Museum

Tony Crowther reminded the meeting that Jerry Webb had contacted the Brighton Museum in relation to exhibiting there but had had no response. It was decided to not follow this up at this point in time

List of Officials

The meeting was advised that Guy Harris was leaving the club due to working away from the area and therefore should be removed from the list of

officials. Also Adele Harwood was joining the Competitions Team, replacing Juliana Mulvany. Tony Crowther agreed to amend the list.

TC

### AGM Planning

Tony Crowther confirmed the plans had been made and the AGM was a fairly successful evening. There were some technical issues with incompatible software that caused minor delays on the evening and these would be addressed for future meetings.

### **3 Treasurer's report**

John Francis gave a brief report confirming that all outstanding bills for last year had been paid and the accounts were ready for audit. He also stated that there had been no unusual items of expenditure since the last meeting. John also presented a financial statement for the year to May 31 and a draft budget for the next season, 2015/2016

John also advised that due to changes to the make-up of the committee it was necessary to renew the personal information of all signatories to the bank account and to reconfirm that the committee wished to retain the account with the Co-operative Bank for the coming year. To this end it was resolved that:

- The Co-operative Bank p.l.c. ("the Bank") shall continue as our bankers in accordance with our original application
- The Bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from us in connection with the account(s) and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the account signatories Section 4b.
- Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the account(s) to be overdrawn) and requests or instructions in writing concerning the account(s), our affairs or property (including the opening of the new account(s), the arranging of facilities and creation of security)
- The Bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing

overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 4b

- The Bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our account (including the opening of new accounts), affairs or property, as shown in the account signatories Section 4b
- The Bank shall be sent a copy of any future resolutions which affect the terms of these resolutions
- The Bank shall be sent a copy of any changes in our Memorandum and Articles of Association/Regulations, constitution, rule book or byelaws
- The Bank shall be notified in writing of any change of Directors, Trustees, Members or Officials, where applicable some charities are also registered as Ltd, so will need to include full list
- The Bank shall be notified in writing of any change of official authorised to sign on our behalf
- The Bank shall otherwise continue to operate our account(s) in accordance with the business account mandate
- The Bank shall be notified in writing of any overall change of control in the organisation
- All signatories to the account are aged 18 or over
- In the case of joint account holders, we agree that on application by one of us for an overdraft on the account the Bank may provide oral pre-contractual information to one of us only prior to the overdraft being agreed. In this case any overdraft terms will be sent to multiple account holders after the overdraft is agreed and available to use.

It was also resolved that Brighton & Hove Camera Club authorises and request that until the Co-operative Bank receives written notice from it to the contrary to treat and consider additional signatories listed in Section 3b as fully empowered by it and on its behalf:

- To draw, sign and endorse cheques and other orders for payment on its account(s) with the Co-operative Bank
- To draw, sign, accept and endorse bills of exchange and promissory notices on its account(s) with the Co-operative Bank
- To receive cheques, statements and other vouchers relating to its account(s) with the

#### Co-operative Bank

- To withdraw all or any of its securities, documents, or other property or anything else held by the Co-operative Bank by way of security or for safe custody collection or any other purpose whatsoever on its account(s)
- To arrange terms with the Co-operative Bank for the negotiation or discount of any documents
- To negotiate with the Co-operative Bank for and take advances whether by way of loan, overdraft discount or otherwise with or without security
- To charge, pledge and deposit with the Co-operative Bank any of its property upon such terms as you may require to secure the payment or discharge to the Co-operative Bank on demand of all monies and liabilities which shall for the time being (and whether on or at time after such demand) be due owing or incurred to the Co-operative Bank by it whether actually or contingently and whether solely or jointly with any other person and whether as principal or surety including interest discount commission and other banking charges
- Generally to act on its behalf in all transactions and matters of business with the Co-operative Bank and to comply fully with any account terms and conditions and security requirements the Co-operative Bank may operate in connection with its account(s) with the Co-operative Bank now or in the future
- To act on the above instructions and in particular to pay and honour all such cheques, orders, bills, notes or requests as above mentioned notwithstanding that any such payment may cause its said account(s) to be overdrawn or may increase any existing overdraft.

#### 4 Archive selection

David Gerrard informed the committee that he had two prints to be deposited at The Keep and that he was now stepping down from this role. He advised the committee that Peter Charnaud was taking over as selector. Tony Crowther agreed to remind Peter of the need for a report in time for each meeting of the committee.

Jo Tesdale asked whether it would be possible to ask Bill Wisden to be involved in the selection of items for the archive. Tony agreed to discuss this

TC

with Peter.

TC

## 5 Review of 2014/2015 season

A wide ranging discussion took place from which there was general agreement that the 2014/2015 season had been exceptional. Although our membership figures were slightly lower than in the previous season we retained more consistent attendances throughout the year. The programme was notably improved with far higher calibre figures making presentations than we had enjoyed previously. We introduced some innovations in relation to competitions, notably by including non-assessed critique evenings and the opportunity for members to participate in judging, and finished the year with a startling 20 acceptances into the London Salon exhibition.

There was some discussion of the on-line presentation of the work of the club. It was felt that the Face Book activity was interesting, rapid and generally successful but that the club's own website was giving signs of ageing and needed a revamp. It was suggested that the impression given by the website was poor in comparison with other club's sites. Despite this it was felt nothing could be done unless we could find suitably enthusiastic and technically capable members to take this on. Jerry Webb pointed out that it wasn't merely the creation of the website but it's sustained management that was important. It was proposed that a future committee meeting should be called to focus on this issue and that John Hazard, the current web controller, be invited.

TC

## 6 Issues for 2015/2016 season

Jerry Webb had distributed the most recent version of the programme and various members of the committee had already made comment upon it. Some "TBC"s still remained and Jerry assured us these would be removed before going to print. Unresolved workshop subjects and tutors were a problem and would be removed if not confirmed within two weeks. A related problem was that there was currently no Workshop Organiser and it was important that on workshop evenings someone was available to open the venue, man the door and take money while the tutor set up the workshop.

JW

It was agreed that 200 programme booklets would be printed and sent to Norman Atkinson for distribution. Norman already had the appropriate cover letters. These would be sent to all current members and labels had already been prepared. The September 1<sup>st</sup> deadline for current members to

NA

re-enrol would be maintained. Jerry agreed to ensure the programme was put onto the website and onto Face Book JW

Jerry restated his intention to step down from the role of Programme Secretary and proposed his idea of forming a pool of photographers as a resource to approach for future club meetings. He would gather a group of members prepared to work together to find these to form a Programme Team. He had approached Jo Teasdale, David Gerrard, Steve Boyle and Agnes Clark who were all interested and would himself remain a member of this team. The committee were happy to endorse this development. JW

Paul Stillman expressed his concern that, on some occasions when work was presented by projection, the presenter or judge was in complete darkness. He felt it may be valuable to have a small spot light to ensure the audience could actually see the speaker. Some of the committee agreed this was an issue but some others felt that having a fixed area of illumination would restrict the freedom of movement of the speaker.

Tony Crowther agreed to contact Tony Knight of the Projection Team to ensure all necessary software updates were installed by the start of next season and that a new screen for projection was in place. TC

**7 AOB**

Some issues were made concerning the accuracy of information on the website. In particular, there were references to the Club Council (rather than Committee) and to the "A" Group (rather than Entry Group). In addition various dates needed checking as they referred to previous years. Tony Crowther agreed to go through the website details and advise John Hazard of necessary changes TC