

Minutes

Brighton and Hove Camera Club

9 February 2017 (*in lieu of 12 January 2017*)

Jo Teasdale's home

Agenda Item

1 **Welcome, roll call and apologies for absence**

→ Paul Stillman (President)
Steve Boyle (Vice President)
John Francis (Treasurer)
Tracy Wadey (Secretary)
David Gerrard
David Wilsdon
Jo Teasdale
Tony Bowall
Jerry Webb

Minute • Apologies from David Gerrard

2 **Minutes of the previous meeting**

Minute • Review and pass

3 **Carry-over and Action items from previous meeting**

→ **Constitutional Changes:**

Minute • Council discussed the need to change the wording of the constitution regarding Child Protection, Clause 4(B), and also the standing of Life Vice Presidency, Clauses 5(A) and 9(B). These were agreed by the council and need to be agreed by the membership. **These will be put to the membership at an EGM on Tuesday 28 march - Also see 'Succession Planning' below**

→ **Door charges policy:**

Minute • No change will be made to the current arrangement and this item is now closed

4 **Treasurer's Report**

- Minute**
- **John Francis** presented the current statement and budget documents for 2017-18
 - A proposal for Membership subscription to increase to £54 was raised and this will be put to the members at the AGM.
 - The cost of program speakers and external judges will now be treated as separate budgets.
 - It was also asked that the full cost for both speakers and judges be agreed, if possible, at time of booking to include travel costs.
 - The number of paid evening may be increased if needed to cover the cost of good quality speakers.

5 **New Items**

→ **Program Budget:** To be discussed and agreed.

- Minute**
- A review of the costs of external speaker and judges was made
 - As per the notes 4 - **Treasurer's Report** .
 - Separate budgets for program speakers (£1800) -and- external judges (£400).
 - 'Gate receipts' for paid evening to be part of program budget.

→ **Succession Planning: Paul Stillman.** Map out roles that need to be filled in the 2017\2018 season.

- Minute**
- Council discussed the need to replace some council members who wish to step down at the next AGM. Various club members have been approached to gauge their willingness to stand for these positions.
 - The committee expressed a wish to have a better demographic in the council and to expand it to be able to cover absences.
 - To this end its proposed there should be three vice presidents. **This will be put to the membership at an EGM on Tuesday 28 march**
(document attached above in Constitutional Changes)

→ **Member's Exhibition:**

- Minute**
- This is in hand

→ **Equipment Inventory:** Review list for insurance purposes etc.

- Minute**
- John Francis presented the inventory.
 - The number of print boxes has been amended from 5 to 3
 - The library has been removed.
 - The Flash Lights are being stored in Jerry Neville's garage and had been removed from the section of the inventory that covered insurance values as they would not be replaced when they wore out. They were, however, left on the inventory, without being included in the replacement valuation so that the Committee knows where they are.

→ **Membership:** Recruitment and retention.

- Minute**
- John Francis presented details of the past and current membership numbers.
 - The 'churn rate' seems to be aprox. 20% year on year.
 - The committee will look at ways to increase and retain members and increase our 'online' presence.
 - The demographic and age range of the membership was also discussed with the view to attracting a more diverse cross section.

→ **Library:** Disposal of unwanted publications.

- Minute**
- The decision was made dispose of all the books.
 - The 'how-to' books will be offered to local charity shops.
 - The 'portfolio' books auctioned at the AGM.
 - Book Cabinet will be donated to the church.

→ **Web site:** Issues with its operation.

- Minute**
- Concern was raised about the usability of the clubs' website.
 - New members' joining, problem with payments, the ability to add members images, galleries, adding documents are all of concern.
 - **Steve Boyle** has been asked to liaise with the **Web Team** to document the gap in the current site. Changes can then be discussed etc at the next meeting.

→ **Meeting minutes to Web site:**

- Minute**
- **Tracy Wadey** - to ensure all the minutes are added to the website
 - Also to ensure documents are archived

6 **Any Other Business**

- Minute**
- **Not additional items were raised**

7 **Date, Time and Place of the next meeting**

- >>>>**
- **30 march. Jo's place..**