

Minutes

Brighton and Hove Camera Club

22 May 2017

Colleen's home

Agenda Item

Welcome, roll call and apologies for absence

In attendance:

Paul Stillman	(President)
Steve Boyle	(Vice President)
Jerry Webb	(Vice President)
Nick Eastham	(Vice President)
Colleen Slater	(Treasurer)
Tracy Wadey	(Secretary)
Tony Bowall	(Committee Officer)
Allison Benjamin	(Committee Officer)
Claude Lester	(Committee Officer - <i>proposed</i>)
David Wilsdon	(Competitions Rep)
Adele Harwood	(Competitions Rep)
Bill Brandt	(Competitions Rep)

Apologies for absents:

Tony Knight

Minutes of the previous meeting

Minutes of March 30 and April 20 Passed

AGM Minutes to be reviewed again at the next meeting

New Committee Member

Claude Lester was formally invited to join as a Committee Officer which she accepted.

Claude will be 'co-opted' until an EGM is convened to ratify this at the start of the 2017\18 season.

Carry-over and Action items from previous meeting's

Items from 30 March 2017 meeting

Club Equipment.

Tony Knight could not attend this meeting and these point will be carried over to the next meeting. In the interim **Steve Boyle** will liaise with Tony.

- **Projector.** Tony is asked to investigate a replacement that will meet the clubs needs and report back to the committee during the summer recess.
- **PA.** PA microphone replacement costs and review
- **Spider Calibration software.** Tony reported the software may need upgrading. He is to let John Francis know the cost.
- **KeyNote.** Presentation software
- **PC Speaker.** Speakers have been brought.

Club picture frames storage.

Tracy Wadey - Because of the damp in the hall basement Tracy was asked to investigate off-site storage costs and presented this information. The cost for a unit of the required size is approximately £7 to £20 per week.

Tracy Wadey - Is now to also look at alternatives:-

- Plastic Storage Boxes.
- Sealed vacuumed storage bags.
- Silica gel.

Camera Missing.

The club camera, Canon 450D + lens + Case etc.. is in the safe keeping of **Claude Lester**.

Print Easels.

Tracy Wadey to bring along his easel next meeting to be assessed .

Front of House - Set-up\Take Down.

Jo Teasdale to be asked to email the members weekly \ monthly rota and expectations (e.g. not just set-up bus also take down).

Presiding Member at each club evening to make sure the this is also done. *This may need a 'slide' to be shown at the start\end of each meeting.*

Projection Team.

Tony Knight is asked to produce a set-up and operation guide. Also to work with\hand off to the new projection team member.

Tracy Wadey to liaise with Tony re guide etc and to publish them on our website .

Competition Administration.

A discussion was had, which included the competition team, to map out the format for the coming season. The high points are:-

- Competition only (*no appraisal only evenings*).
- 1 entry per evening per member (print\projected) .
- Judges details – Not printed in advance.
- Judges to be asked for constructive criticism.
- Right of reply etc. If there time.
- BAP's evening and when needed.

Items from 20 April 2017 meeting

Tracy Wadey agreed to work with the web-site to take over some aspects of adding content - (calendar, picture etc etc). Tracy will contact **Web Team** for documentation etc.

Treasurer's Report

Colleen Slater to take a hand over from **John Francis**.

John will be asked to document processes\procedures to aid this.

Also to help with changing bank signatories etc.

New Business

Coming Season Planning.

Ongoing - Program Team, **David Gerard** , to published when ready.

Any Other Business

None

Date, Time and Place of the next meeting

11th July - invite John Francis

22nd August