

# Minutes

## Brighton and Hove Camera Club

22 August 2017

Farm Tavern, Farm Road, Hove

### Agenda Item

#### Welcome, roll call and apologies for absence

Paul Stillman	(President)
Steve Boyle	(Vice President)
Jerry Webb	(Vice President)
Nick Eastham	(Vice President)
Colleen Slater	(Treasurer)
Tracy Wadey	(Secretary)
Tony Bowall	(Committee Officer)
Ali Benjamin	(Committee Officer )
Claude Lester	(Committee Officer - co-opted)

Apologies received from Nick Eastham, Tony Bowall and Claude Lester

Tony Knight join the committee for the meeting

#### Minutes of the previous meeting

**Review minutes of** 11 July 2017- Committee Meeting

Minutes passed and will be posted

#### Carry-over and Action items from previous meeting's

##### Club Equipment.

- **Projector.** Tony Knight & Steve Boyle presented the findings regarding the new projector and storage case and the committee have agreed on the purchase which Colleen Slater will complete.
- **PA.** Paul Stillman & Tony Bowall ...to investigate.
- **Spider Calibration software.** Tony Knight reported is now working
- **KeyNotes.** Soft ware may not work with the latest Apple PC operating system upgrade Tony Knight to report back.

### **Projection Team Guide**

**Tony Knight** is asked to produce a set-up and operation guide. Also to work with\hand off to the new projection team member. **Steve Boyle** to work with Tony. This is being worked on.

### **Club picture frames storage**

**Tracy Wadey** - Presented details of Plastic Storage Boxes, Sealed vacuumed storage bags &Silica gel and has been requested to investigate further and details costs etc.

### **Front of House - Set-up\Take Down**

**Tracy Wadey** Liaise with Jo Teasdale regarding slide & documentation of the jobs & proforma email to be sent weekly.

### **Website Admin**

**Tracy Wadey** and **Claude Lester** to follow-up with the Web team

### **Program for coming season**

**Jerry Webb** confirmed the forthcoming seasons program and will add to Facebook.

### **John Francis gift book**

**Jerry Webb** has identified the gift-book and **Colleen Slater** will has purchased it. A headed loose sheet will be used to allow members to add the signatures to the gift.

## **Meet and greet**

**Claude Lester** (not at this meeting) to comment on the forthcoming seasons 'meet and greet' initiative

## **Treasurer's Report**

**Colleen Slater** to present the current state of the clubs finances.

It was agreed that to make purchased easier the club will apply for a credit\charge card.

Discussion was held regarding the costs of new equipment, insurance premiums etc.

Colleen asks that the insurance claim for the recent flood be managed by another member.

## **New Business**

### **Hove Methodist Church - Basement Flood**

The recent flood was discussed. The cause of the flood was a storm drain\sewer cover in the basement. The current state is that the damage has been documented. The damaged storage boxes, frames etc have been disposed of.

New storage was agreed upon and will be ordered.  
Insurance claim will be made and out insurance provision reviewed.

### **Review of club premises**

A discussion was had about the continued use of Hove Methodist Church \ English Language Centre. Tracy Wadey will investigate alternatives.

### **Date, Time and Place of the next meeting**

October 16th - Farm Tavern - Farm Road Hove - 19:30