

Minutes
Brighton and Hove Camera Club
27 March 2018
Farm Tavern, Farm Road, Hove

Agenda Item

Welcome, roll call and apologies for absence

Paul Stillman	(President)
Steve Boyle	(Vice President)
Jerry Webb	(Vice President)
Nick Eastham	(Vice President)
Colleen Slater	(Treasurer)
Tracy Wadey	(Secretary)
Ali Benjamin	(Committee Officer)
Claude Lester	(Committee Officer)

- Apologies received from Paul Stillman, Steve Boyle and Jerry Webb

Minutes of the previous meeting

- **Review minutes of** 26 Feb 2018 Minutes passed and will be posted

Carry-over and Action items from previous meeting's

Website Admin.

- Claude is still working on this.
- Website information regarding the club contact address etc needs to included to meet current regulations.
- The use of Nextgen Galleries is being worked on.

Potential New Funding - Rampion Wind Farm.

- Review information supplied by Tracy.
- Tracy to bullet point details we can use in a submission to the Rampion Fund highlighting our beach exhibition space and proposing out next exhibition be linked.
- Also offering the services of the club to record their efforts.

Seafront Exhibition

- This has been done and the Committee congratulates those involved and Exhibition Team for their efforts. *This item is closed.*

Bill Wisden

- This is in hand and the RPS and London Salon have been contacted for their input. This item is ongoing

Club - Specific Interest - Subgroups

- The initial groups have been identified and the details of those interested have been gathered by Claude.
- Claude is piloting the use the commutation tool '**Slack**' with the macros group [www.slack.com]. This will be rolled out to the other groups shortly.
- It was agreed to push this forwards and to task each group with devising an item for the **Summer Program** that will be open to all club members.

Program Contingency

- The program team are working up fall-back plans in case of issues. *This item is closed.*

Treasurer's Report

- Colleen Slater to present the current state of the clubs finances.
- Spreadsheet being revamp to better flow.
- Funds down due to capital expenditure.
- Insurance redone to correct cover and reduce costs.
- Revamp canteen costs to better reflect the material costs and as a small funding stream.
- Web-collect cancelled as not used (bank transfers etc instead).
- Membership figures are down slightly.
- Need an auditor for the books.

AGM Planning \ Succession Planning

Succession Planning.

- The nomination forms for new committee members has been distributed via email. A final reminder will be sent end of the week. Closing date for nominations is 10th April.

AGM Planning

- A skeleton AGM Agenda has been distributed to the participants
- The next committee meeting will be dedicated to the AGM planning and all participants will be invited.

New Business \ Any other Business

- **Treasure Hunt.** Claude and Russ devising. Pool teams. Tracy email members and gather the participants details. The date will be 14th for people. the cost will £2 per head.
- **Summer Program.** It was agreed to ask the **Club - Specific Interest - Subgroups** to devise one item each for the summer program. **Claude Lester** to contact the groups accordingly. Details to be gathered by 1st May.
- **Publicity.** **Nick Eastham** agreed to be point person for club publicity and to liaise with the exhibitions, program and other teams accordingly.
- **Post AGM Planning.** A committee meetings will be held with competitions, program / speakers, exhibitions etc. teams after the AGM. to help plan and coordinate efforts and plan the budgets.
- **Archive.** The committee will invite the Archivist Teams to a meeting to discuss the needs to the club to archive physical and digital content.
- **Front of House.** Ali Benjamin has agreed take over from Jo Teasdale.
- **Equipment Replacement.** The need to replace the **laptop** was discussed and the projection team will be asked for recommendation.
- **Flickr.** Claude Lester is reviewing the clubs Flickr Account with regards to administration [www.flickr.com]

Date, Time and Place of the next meeting

- **Farm Tavern** Wednesday 25th April - This will be a dedicated AGM planning meeting.