

Minutes
Brighton and Hove Camera Club
18 July 2018
Farm Tavern, Farm Road, Hove

Agenda Item

Welcome, roll call and apologies for absence

Claude Lester	President
Tracy Wadey	Secretary
Colleen Slater	Treasurer
Russell Williams	Vice President
Peter Castleton	Vice President
Nick Eastham	Vice President
Steve Boyle	Committee Member
Stella Michaels	Committee Member
Rod Orrell	Committee Member
Ali Benjamin	Committee Member
Al Punja	Committee Member

- All committee members present

Minutes of the previous meeting

Review minutes of Committee 27th March and AGM 8th May

- Both minutes passed

Carry-over and Action items from previous meeting's

Website Admin.

- Nextgen galleries for website will be available for the start of the coming season.
- A list of '#' tags to help order the images will be published.
- Members to be able to present 20 images - twice per year.
- GDPR policy published on the website.
- Cookies Policy for website being worked on.
- The possibility of include Slack enrolment is being investigated.

Bill Wisden memorial

- RPS are not able to help in any exhibition of Bill's work.
- London Salon has had an exhibition in Smethwick.
- It was agreed that an exhibition of Bill's work should be shown at Brighton Library. Exhibition Team are asked arrange it to be shown 'consecutively' with the general Club exhibition.
- Nick Eastham to look into publicity.
- The possibility of sell prints of Bill's work after exhibition for charity was agreed.
- A 'Memorial' prize etc was discussed and will be investigated.

Club - Specific Interest - Subgroups

- Wildlife, Landscape and Macro have been very active.
- Claude Lester is reviewing and will publish Slack 'user' documentation.
- The possibility of asking the Subgroups to present to clubs as part of a future program was discussed.

Summer Program.

- Summer program events have been going well but the need for better communication was discussed. Any event for should be posted on the club website, Facebook and via a 'group' email (emails sent via the club secretary or president!)

Publicity.

- Communication and Social Media coverage was reviewed.
- Our use of **Website**, **Email** and **Facebook** events needs to be tighter so all members are kept informed.
- The clubs **Instagram** posts should be tagged ' **#BHCameraClub** ' *Can this be done automatically?*
- The clubs **Flickr** accounts need to be re-launch and all non-lapsed members removed.
- The use of **Slack** as a wider communication tool will be investigated.

Post AGM Planning.

- 'Subgroups meeting' with the committee and organizing teams to be arranged (e.g. competitions, program, front of house etc.)

Archive.

- Peter Charnaud has indicated that he will be standing down at the end of the 2018/19 season.

Equipment Replacement.

- The need to replace the **laptop** was discussed. Russ Williams will gather the hardware and software requirements.

Treasurer's Report

Colleen Slater to present the current state of the clubs finances.

- Accounts have been audited and passed.
- Members starting to join and paying their subs.
- 'Bank Details forms' need to be completed and passed to the clubs for all new committee members.

New Business

Coming Seasons Program.

- The program has been finalised and published. **The committee applauds the Programme Teams efforts again in producing another exciting seasons programme.**

Exhibitions.

- Proposed exhibition in Brighton Library Window space was agreed and (*see above*) expanded to include Bill Wisdens memorial work.
- The committee discussed 'alternate' display spaces .. e.g. building site hording for 'poster prints ' etc.
- A working group will be formed to investigate. Peter Castleton and Tracy Wadey will liaise with the Exhibition Team on this.

Front of House.

- The need to 'Welcome and Buddy-up' new members and to with experienced members was agreed.
- Front of house will try to organise 'pools' of members for the various set-up\take-down tasks etc. The expectation being that all members should participate.
- The requirement for members to 'sign-out' if they leave early was emphasised.
- 'Aide memoire' laminated sheets should be produced for register, evening opening and closing addresses etc.

New Chairs.

- HMC are renewing the hall chairs. It was agreed that the HMC can dispose of our old chairs.

AOB

Outgoing President.

- The new committee saluted the preceding president Paul Stillman and will procure a suitable gift to be presented in the new season.

Competitions.

- The format and purpose of 'Competitions' is to be reviewed. Steve Boyle along with the Competitions team will review
- A working group will be formed to investigate to include the Competitions team and other members.

Membership.

- The need to expand the age-range and demographic of the club membership was agreed.
- The possibility of forging links with the university, city college and schools was discussed.
- To better understand what members want from the club, and to understand reasons for past members not renewing their membership, the committee will instigate paper survey questionnaire and Survey Monkey online questionnaire.
- A working group will be formed to investigate.

Club Name Change.

- The committee feels the need to review the clubs name and logo is overdue.
- It's felt that it currently gives the wrong impression and dissuades some people from joining.
- A working group will be formed to investigate.

Refreshment Costs.

- The need to charge for tea\coffee was discussed and will be reviewed.

Committee member and Club officials Photos for website.

- Committee member photos for the website will be taken by Stella at the next meeting.

Date, Time and Place of the next meeting

- August 22nd at 19:30 at Farm Tavern, Farm Road, Hove